

SH&G

February 8, 1983

FOR THE RECORD:

Xerox of this letter w/o contract  
mailed to [redacted] on 16 Feb 83 p.m.

Central Intelligence Agency  
Building Planning Staff  
Room 4E50  
CIA Headquarters Building  
Washington, D. C. 20505

Attention: [redacted]

Re: [redacted]

Gentlemen:

We are enclosing with this letter executed copies 1 and 3 of the Agreement between the Agency and Smith, Hinchman & Grylls Associates, Inc. After a final review of the contract, we believe it would be useful to briefly comment on several items which were discussed in varying detail during negotiations held on December 15, 16, 17, and 18, 1982.

Contract, Page 4 of 10 - Part IX - Funding

To meet the 2.35 million Schematic and Preliminary phase limitation, certain services for the parking deck, powerhouse, site work, and headquarters building were allocated to the Construction Document phase. Certain investigative costs such as soil borings and cathodic work were also moved to Construction Documents.

Revised SOW 18 Dec. 1982, Page 10 of 13

The term "as-built" drawings is used in your Statement of Work, however, SH&G's proposal and the attached clarifications to the Statement of Work use the term Record Drawings which we believe is a more accurate term. We cross reference these two terms for your future use if necessary.

The building equipment/systems operations and maintenance manuals will be furnished by the general contractor, as directed, and submitted to SH&G for assembly and indexing and introductory descriptive material prior to final submittal to the Government.

OL 20161-83

Smith, Hinchman & Grylls Associates, Inc.

455 West Fort Street Detroit, Michigan 48226 313/964-3000 810/221-9463 Telex  
Architects Engineers Planners  
A Member of The Smith Group Inc.

James R. Livingston, AIA Group Vice President

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Clarifications of SOW 18 Dec. 1982, Page 1 of 5

Item A.2. calls for authorization of increments 4 and 5 by 2 January 1984. This date should be 2 January 1985 and has been so noted and initialed in the contract.

Clarifications of SOW 18 Dec. 1982, Page 2 of 5

Item 7 omitted the third item which called for "design of building and site graphics/signage systems" which is not included in our scope of work.

Clarifications of SOW 18 Dec. 1982, Page 4 of 5

Item 9 says, "the Government is to provide Computer Graphics equipment at Langley and technical maintenance support for such equipment". The SH&G proposal covered technical staff and it is our understanding the Government will provide the complete Computer Graphics equipment, staff, and maintenance necessary for the production of the office layout documents.

One single item which has not been previously discussed in the negotiations nor otherwise involves the use of the word "guarantee". Please refer to the Revised Statement of Work dated 18 December 1982 page 8 of 13 which says the consultant will "Guarantee that the design, as approved, meets all applicable safety, building, use, and occupancy codes."

Our professional liability insurance coverage is specifically voided where express warranties or guarantees are involved. We believe the use of the word "guarantee" in the context it is used in the Statement of Work simply means the A.E. is to be responsible for designing to comply with all applicable codes.

We are extremely pleased to be under contract on this project and look forward to working with you on this very exciting project.

Very truly yours,

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attachments

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